



INVITATION FOR QUOTATIONS

No: KUIDFC/ITSn/PHW/PCA/02/17-18 /01209

23rd June, 2018

To

All the competent bidders

Dear Sir/s,

Sub: Inviting quotes to procure SMPS -reg

1. Sealed competitive quotations are invited by the undersigned to procure 11 No. of SMPS to the desktops installed at KUIDFC Head Office, Bangalore. The detailed description is here under:

Sl. No.	Model Details	Qty. Nos.	Delivery period	Place of delivery
1	SMPS for HP 8100, 8200 and 8000 models	9	1 week	KUIDFC, Bangalore
2	SMPS for HP dx2480 model	2		

2. Quoted Price:

- The vendor shall quote for items in the format of quotation attached:
- All duties, taxes and other levies payable by the vendor (including Sales tax on the finished goods) shall be included in the price.
- The rates quoted shall be fixed for the duration of the contract and shall not be subject to any adjustment
- Corrections if any shall be made by crossing out, initialing, dating and rewriting

3. Each vendor must submit only one quotation

4. Validity of quotations:

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

5. Evaluation of quotations:

The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and conform to the terms and conditions and specifications in the following manner:



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- a) The evaluation will be done including the sales tax. If the vendor has not included the sales tax in his quotation, and has also not indicated the rate of sales tax applicable, the quoted rate will be treated as though it is inclusive of the Sales tax and no extra payment for sales tax will be made;
 - b) The evaluation would be done for the total cost quoted by the vendor. The vendor who has quoted for partial would be treated as non-responsive. Purchaser will award the contract to the responsive vendor, whose total cost is the lowest.
6. Award of contract:
- a) The purchaser will award the contract to the vendor whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5(b) above.
 - b) The purchaser prior to the expiration of the quotation validity period will notify the vendor whose quotation is accepted of the award of contract. The terms of the accepted offer shall be incorporated in the purchase order.
 - c) Normal commercial maintenance shall be applicable to the services provided;
 - d) Payment shall be made immediately after providing the services satisfactorily and their acceptance.
 - e) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the quotation process and reject all quotations at any time prior to the award of the contract.
7. Last date and time of receipt of quotations:
- You are requested to submit the sealed quotations super-scribed on the envelope as **"quotations for procuring SMPS"**. The last date and time for receiving the quotations is 4.00 P.M. on 02/07/2018.

We look forward to receiving your quotations.

Yours faithfully,


General Manager (Admn)
KUIDFC, Bangalore.



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FORMAT OF QUOTATION

Sl. No.	Description of Services	Qty	Unit rate (in figures & words)	Total Amount (in figures & words)	Taxes if any	Total Amt. (in figures & words)
1	2	3	4	5 (3 x 4)	6	7 (5+6)
1	SMPS for HP 8000 model	2				
2	SMPS for HP 8100 model	5				
3	SMPS for HP 8200 model	2				
4	SMPS for HP dx2480 model	2				

Gross Total Cost: Rs. _____ (in figures)

Rs. _____ (in words)

1. We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (in figures) (Rupees _____ (in words) within the period specified in the invitation for quotations.
2. We also confirm that the normal commercial warranty / guarantee of _____ months shall apply to the offered goods.

(Bidder)

Name: _____

Signature: _____

Date: _____

Note: If there is a discrepancy between words and figures, the lowest of the two will prevail. If the supplier does not accept the correction of errors, its tender will be rejected